

To,

Indian Export Import Chamber (IEIC)  
Leela Tower, 2<sup>nd</sup> Floor, Opp. SBI  
Kusumkhera, Haldwani – 263139  
Uttarakhand

Dear Sir,

We would like to register our company under annual membership program with IEIC. The required details are mentioned below:

**APPLICANT COMPANY INFORMATION:**

Company Name	
Year of Establishment	
Company Type (Pvt. Ltd./Proprietor/Partnership/etc.)	
Company Website	
Company Address	
Phone Number	
Type of Industry	
Import Export Code (IEC) Number	
PAN Number	
GSTIN Number	
Name of the Company Head & Designation	

**BUSINESS DETAILS** (kindly (√) one of the following):**1. Nature of Business:**

- Products ( )
- Services ( )
- Trading ( )

**2. Export Category:**

- Merchant Exporter ( )
- Manufacture Exporter ( )
- SSI Exporter ( )
- Service Providers ( )
- Status Holders ( )
- Canalising Agencies ( )
- Export Consortia ( )

**3. Business Turnover (INR):**

- Below 10 Crore ( )
- Between 10 to 50 Crore ( )
- Between 50 to 150 Crore ( )
- Between 150 to 250 Crore ( )
- Between 250 to 500 Crore ( )
- Above 500 Crore ( )

**4. Name of export products/services:**

Serial Number	Name of the Product or Service	HS Code/Service Code
1		
2		
3		
4		
5		

**5. Which are the top five exporting/importing countries of your organization?**

Serial Number	EXPORT	Name of the Country	IMPORT	Name of the Country
1				
2				
3				
4				
5				

**DETAILS OF DESIGNATED REPRESENTATIVE IN IEIC:**

First Point of Contact (Primary)	
Name	
Designation	
E-mail	
Phone Number	
Mobile Number	
Second Point of Contact (Secondary)	
Name	
Designation	
E-mail	
Phone Number	
Mobile Number	

**\* In case of change in details, IEIC request to send an immediate email to [indianexportimportchamber@gmail.com](mailto:indianexportimportchamber@gmail.com)**

**OBLIGATORY DOCUMENTS TO BE ATTACHED WITH FILLED REGISTRATION APPLICATION:**

- Registration Certificate/Letter of Incorporation
- Corporate Brochure/Company Profile
- GSTIN Certificate
- IEC Certificate
- Product/Service List

**\* All documents must be signed & stamped**

**DECLARATION:**

- I/We hereby solemnly declare that the above stated information is true & correct to my knowledge.
- I/We hereby solemnly declare that the attached documents are true & correct to my knowledge.
- We are sending herewith a Cheque/DD no.....Dated..... for INR 1180 (including 18% GST) in favour of "Indian Export Import Chamber"

**Date****Signature****Name & Designation****Company Stamp or Seal**

Kindly send the duly filled soft copy of the form along with obligatory documents to [indianexportimportchamber@gmail.com](mailto:indianexportimportchamber@gmail.com) and printed copy to:

Mr Gaurav Joshi

Coordinator

Leela Tower, 2<sup>nd</sup> Floor, Opp. SBI

Kusumkhara, Haldwani – 263139

Uttarakhand

T: +91-9639032267

E: [indianexportimportchamber@gmail.com](mailto:indianexportimportchamber@gmail.com)